



Cyngor Castell-nedd Port Talbot
Neath Port Talbot Council

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL
SOCIAL CARE HEALTH & WELL-BEING CABINET BOARD

13 May 2021

**Report of the Director of Social Services, Health and Housing –
Andrew Jarrett**

Matter for Decision

Wards Affected All Wards

**REGIONAL CO-PRODUCTION PACK FOR THE REGIONAL
PARTNERSHIP**

Purpose of the Report

To seek approval to endorse the West Glamorgan Regional Co-production Pack (“the Pack”).

Executive Summary

The West Glamorgan Regional Co-Production Pack consists of a Co-Production Framework (Appendix 1), Co-production Toolkit (Appendix 2) and Co-production Charter (Appendix 3).

If approved, Neath Port Talbot County Borough Council (“the Council”) will implement the Pack in its delivery of the West Glamorgan regional programmes, projects and forums.

Background

The Co-production Framework sets out the common definitions, context and principles for co-production along with the approaches to embedding co-production throughout the Regional Partnership. This helps describe what we mean by co-production and set a consistent way forward for making sure co-production is at the heart of our regional work.

The Co-production Toolkit provides information and guidance to support organisations to work co-productively with people that use services or have used services and their carers. This places individuals as equal partners in the design, development, commissioning delivery, monitoring and review of services. This includes a self-assessment audit tool which helps to identify strengths and areas for improvement.

The Co-production Charter is a tool for boards and senior leaders to demonstrate their commitment to embedding the principles of co-production within their organisation. It defines the common vision and principles as well as the key outcomes that organisations are committing to delivering by signing up to the Charter.

Together, these three documents establish a common purpose and way forward for our Regional Partnership when taking forward the regional work programme.

The three documents were developed in parallel by the Regional Co-production Group. It was endorsed by the Recovery Board on 19 January 2021 and by the Regional Partnership Board on 22nd January 2021.

Financial Impacts

No implications.

Integrated Impact Assessment

A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act

2010, the Welsh Language Standards (No.1) Regulations 2015, the Well-being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016. The first stage impact assessment has indicated that a more in-depth assessment was required.

An overview of the Integrated Impact Assessment has been included below in summary form only and it is essential that Members read the Integrated Impact Assessment, which is attached to the report at Appendix 4, for the purposes of the meeting.

- This should have a positive impact on people with protected characteristics as the toolkit intends to enhance co-production in the delivery of the West Glamorgan regional programmes, projects and forums. As such, this work will be more informed by people with protected characteristics in order to maximise the benefits of the work programme on people with protected characteristics and reduce unintended inequality or discrimination arising from the work programme.
- The toolkit should also enhance the undertaking of forums where people with protected characteristics will be able to express their opinions and share their experiences in order to enhance decision making.
- This should have a positive impact on the Council's Socio-Economic duties as the work of the West Glamorgan Partnership Board will be more informed by people in order to maximise any potential positive impacts on their socio-economic status and minimise any negative impacts on their socio-economic status.
- The toolkit should also enhance the undertaking of forums where people that may have a socio-economical disadvantage will be able to express their opinions and share their experiences.
- This should have a positive impact on Public Sector Equality Duty (PSED) by empowering people to be able to contribute their views and experiences of how the work programme and projects

may impact on them and meaningfully take part in forums in order to express their views and share their experiences to inform decision making

- Co-production will be in line with Welsh Language requirements.
- The strategy has no impact on biodiversity.
- Has a positive contribution to the five ways of working.

Valleys Communities Impacts

No impact – the Pack has no spatial impact on our valleys communities and does not link to the impacts identified in the Cabinet’s response to the Council’s Task and Finish Group’s recommendations on the Valleys.

Workforce Impacts

No Implications.

Legal Impacts

No implications.

Risk Management Impacts

No implications.

Consultation

There is no requirement for external consultation on this item.

The development of this Pack was underpinned by the principles of co-production. Below are a list of co-production activities that helped to shape the Strategy:

- Co-production Group members were asked to nominate individuals to be a part of the Task & Finish Group.

- The Task & Finish group held meetings between 10 June and 30 September to identify and develop the key content of the strategy.
- Members of the Task & Finish Group co-ordinated a research exercise with contributions from members, pulling together various insight and contributions.
- The draft documents were circulated to Co-production Group members and finalised in a meeting on 16 December, where final comments were requested before approval for submission at the Co-production Group meeting on 13 January.

Recommendations

Given due regard to the attached Integrated Impact Assessment, it is recommended for Members to approve the endorsement of the West Glamorgan Regional Co-Production Pack, which consists of a Co-production Framework, Co-production Toolkit and Co-production Charter.

Reasons for Proposed Decision

To further improve co-production when undertaking the West Glamorgan regional programmes, projects and forums.

Implementation of Decision

The decision is proposed for implementation after the three day call in period.

Appendices

Appendix 1 – Regional Co-production Framework;
Appendix 2 – Regional Co-production Toolkit;
Appendix 3 –Regional Co-production Charter;
Appendix 4 – Integrated Impact Assessment.

List of Background Papers

None.

Officer Contact

Andrew Jarrett, Director of Social Services Health and Housing

Email: a.jarrett@npt.gov.uk